



The Guide Association Cumbria South
(Girlguiding Cumbria South)

Annual Report of the Trustees for the year ended
31st December 2017

THE GUIDE ASSOCIATION - CUMBRIA SOUTH
SUMMARY RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2017

	GENERAL FUND £	RESTRICTED FUNDS		TOTAL 31.12.17 £	TOTAL 31.12.16 £
		(Bursary) £	(Campsite) £		
RECEIPTS (Page 3)	87,090.31	0.00	0.00	87,090.31	40,147.55
PAYMENTS (Page 4)	-62,949.28	-1,952.00	0.00	-64,901.28	-41,560.07
NET MOVEMENT	24,141.03	-1,952.00	0.00	22,189.03	-1,412.52
BROUGHT FORWARD	57,219.01	7,028.20	8,906.93	73,154.14	74,566.66
BALANCES IN HAND (Page 2)	81,360.04	5,076.20	8,906.93	95,343.17	73,154.14

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GUIDE ASSOCIATION CUMBRIA SOUTH

I report on the accounts for Trust for the year ended 31st December 2017 as set out on pages 1-4.

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (The Act)) and that an independent examination is needed. It is my responsibility to:

- * Examine the accounts (under section 43 (3)(a) of the Act
- * Follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the Act) and
- * State whether particular matters have come to my attention

Basis of Independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures on the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the 1993 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

signed

DA Hous
FMAAT, ATT

dated 13/03/2018

THE GUIDE ASSOCIATION - CUMBRIA SOUTH

STATEMENT OF ASSETS AND LIABILITIES

(Page 2)

YEAR ENDED 31 DECEMBER 2017

	GENERAL FUND £	RESTRICTED FUNDS		TOTAL 31.12.17 £	TOTAL 31.12.16 £
		(Bursary) £	(Campsite) £		
CASH, BANK & BUILDING SOCIETY BALANCES IN HAND					
BANK					
<i>General</i>	37,878			37,878	16,240
Bank Sub Total	37,878	-	-	37,878	16,240
BUILDING SOCIETY					
<i>General</i>	28,482			28,482	25,979
<i>Bursary</i>		5,076		5,076	7,028
<i>Camp Site</i>			8,907	8,907	8,907
Building Society Sub Total	28,482	5,076	8,907	42,465	41,914
SAVINGS ACCOUNT					
<i>General</i>	15,000			15,000	15,000
Savings Account Sub Total	15,000	-	-	15,000	15,000
Totals	81,360	5,076	8,907	95,343	73,154
ASSETS					
<i>Stock for Resale</i>	2,741			2,741	3,156
<i>Computer Equipment</i>	-			-	-
<i>Feather Banners</i>	366			366	548
<i>Gazebo/Awning</i>	921			921	1,228
<i>Defibrillator training unit</i>	403			403	
<i>Projector</i>	250			250	
DEBTORS (UNPAID INVOICES)					
<i>Stock / Badge Sales</i>	-			-	25
<i>Trainings</i>	116			116	140
Totals	4,796	-	-	4,796	5,097

THE GUIDE ASSOCIATION - CUMBRIA SOUTH

NOTES TO THE FINANCIAL STATEMENTS

Receipts (Page 3)

YEAR ENDED 31 DECEMBER 2017

	GENERAL	RESTRICTED FUNDS		TOTAL	TOTAL
	FUND	(Bursary)	(Campsite)	31.12.17	31.12.16
	£	£	£	£	£
SUBSCRIPTIONS	5,859			5,859	295
GRANTS				-	0
<i>Cumbria County Council</i>	18,145			18,145	9,645
DONATIONS	30			30	77
<i>Gift Aid</i>	-			-	0
<i>Leaving & Other Gifts</i>	-			-	0
ANNUAL MEETING - SUPPER	928			928	1,000
BADGE ACCOUNT SALES	296			296	295
MERCHANDISE SALES	168			168	372
LOGO CLOTHING	-			-	60
TRAINING				-	0
<i>General Trainings</i>	637			637	444
<i>Trainer Trainings</i>	-			-	80
<i>Waddow County Weekend</i>	1,140			1,140	2,285
<i>Training Evening/Day</i>	501			501	539
INTEREST RECEIVED				-	0
<i>Building Society</i>		-		-	382
BP CHALLENGE	2,270			2,270	1,530
GUIDE EVENTS	170			170	44
<i>Curlew 17 camp</i>	14,308			14,308	3,595
<i>Curlew 17 camp - Armenian Guides</i>	3,545			3,545	264
SENIOR SECTION EVENTS	-			-	0
<i>Masquerade Ball</i>	1,039			1,039	1,678
<i>Zip World trip</i>					405
<i>Live-it-up Liverpool</i>					413
<i>Euro Disney</i>					1,790
BROWNIE EVENTS	-			-	100
<i>Beam</i>	9,940			9,940	
RAINBOW EVENTS	-			-	0
<i>Jungle Day</i>	1,328			1,328	0
INTERNATIONAL OPPORTUNITIES	100			100	30
<i>Romania 2018</i>	9,693			9,693	
<i>Adult Internationals - Peru 2017</i>	8,074			8,074	2,100
<i>Adult Internationals - Cambodia 2018</i>	8,018			8,018	145
<i>Copenhagen</i>					12,581
MISCELLANEOUS	902			902	0
CAMPSITE FEES			-	-	0
Total	87,090	0	0	87,090	40,148

THE GUIDE ASSOCIATION - CUMBRIA SOUTH

NOTES TO THE FINANCIAL STATEMENTS

Payments (Page 4)

YEAR ENDED 31 DECEMBER 2017

	GENERAL	RESTRICTED FUNDS		TOTAL	TOTAL
	FUND	(Bursary)	(Campsite)	31.12.17	31.12.16
	£	£	£	£	£
SUBSCRIPTIONS	325			325	140
LEAVING & OTHER GIFTS	-			-	-
ADMIN EXPENSES					
<i>Travel</i>	583			583	550
<i>Exec Meeting room hire</i>	-			-	20
<i>Photocopying & Printing</i>	-			-	560
<i>Postage & Telephone</i>	118			118	92
<i>Miscellaneous</i>	349			349	180
<i>Website & Internet</i>	248			248	204
<i>Stationery</i>	33			33	33
ANNUAL MEETING					
<i>Venue & Suppers</i>	1,802			1,802	1,293
<i>Printing</i>	229			229	129
UNIFORM GRANTS	278			278	1,410
TRAVEL GRANTS		1,952		1,952	1,900
WADDOW - Support	-			-	-
BADGE ACCOUNT - Purchases	287			287	61
GROWING GUIDING					
<i>Publicity / Shows</i>	1,396			1,396	2,395
GUIDING DEVELOPMENT	168			168	88
<i>County Planning Day/Meetings</i>	-			-	-
TRAINING					
<i>Waddow County Weekend</i>	1,060			1,060	4,979
<i>County Training Evening/Day</i>	1,004			1,004	927
<i>Commissioners</i>	347			347	241
<i>Trainer Trainings</i>	-			-	534
<i>General Trainings</i>	1,382			1,382	577
LEADERSHIP					
<i>Award Badges & Certificates</i>	498			498	421
<i>Leadership Qualification</i>	192			192	293
QUEEN'S GUIDE AWARD	92			92	10
ARTS & MEDIA TEAM	110			110	
<i>Big Sing</i>	651			651	
OUTDOOR TEAM	115			115	59
BP CHALLENGE	2,604			2,604	2,033
RAINBOW EVENTS					
<i>Jungle Day</i>	2,393			2,393	214
BROWNIE EVENTS					
<i>Beam</i>	52			52	400
GUIDE EVENTS	170			170	266
<i>Curlew 17 camp</i>	19,952			19,952	145
<i>Curlew 17 camp - Armenian Guides</i>	3,908			3,908	
SENIOR SECTION EVENTS					
<i>Masquerade Ball</i>	199			199	89
<i>Zip World trip</i>					3,280
<i>Live-it-up Liverpool</i>					405
<i>Euro Disney</i>					450
<i>Euro Disney</i>					1,790
INTOPPS	218			218	17
<i>Copenhagen</i>					15,167
<i>Romania 2018</i>	3,849			3,849	
<i>Adult International - Peru 2017</i>	10,174			10,174	-
<i>Adult International - Cambodia 2018</i>	8,163			8,163	-
CAMPSITE - Rates, Insurance etc.			-	-	-
Total	62,949	1,952	-	64,901	41,560

THE GUIDE ASSOCIATION CUMBRIA SOUTH
(GIRLGUIDING CUMBRIA SOUTH)
Annual Report of the Trustees for the Year ended 31st December 2017

The Trustees present their report and accounts for the year ended 31st December 2017.

Governing Instrument

The Charity (Ref. No. 524504) is governed by Royal Charter as an unincorporated Associated to pursue the objectives of the Guide Association concerned with the development of girls and young women.

Trustees and Principal Officers

The Trustees are elected under the terms of the Royal Charter. The following officers of the Charity held office during the year:-

Sue Gudgeon - County Commissioner	Division Commissioners:
Judith Myers - Assistant County Commissioner	Susan Benson
Caroline Gunningham - County Treasurer	Sarah Beale
Vicky McDougall - County Secretary	Tina Boyle
Vicky Burdon - Express Rep (to March 17)	Sarah Dickinson
Rebecca Taylor - Express Rep (from March 17)	Jo Gaynor
	Jane Asquith

Organisational Structure

Girlguiding Cumbria South is one of the seventeen counties of the Guide Association North West England Region. Cumbria South is made up of six Divisions. The County Commissioner, in consultation with members of the relevant Division Executive, appoints each Division Commissioner. The Division Commissioners are voting members of the County Executive along with the County Commissioner and 3 other officers appointed by the County Commissioner.

Membership of Girlguiding Cumbria South in 2017 totaled 1860 made up of young members of 365 Rainbows (aged 5-7), 683 Brownies (aged 7-10), 350 Guides (aged 10-14), 26 members of the Senior Section (aged 14-25), plus 436 adult leaders and appointment holders. All members and leaders are volunteers, Girlguiding Cumbria South has no paid staff.

Reserves

It is the policy of the Charity to maintain unrestricted funds at a level that will cover administration costs for a minimum of two years. It has been made possible to set this level through generous legacies received from members in previous years.

Developments, Activities and Achievement

Girlguiding Cumbria South gives its members – girls, young women and adults the opportunity to discover and grow and to achieve their full potential. The Association has a structured programme of activities and a full programme for adults to assist the young people to achieve its objectives.

Financial Position

In the opinion of the Trustees the Receipts and Payments Accounts for the financial year ended 31st December 2017 show a satisfactory position. We have a significant assets balance and for the next few years our plan is to use these assets to further support our members through providing leader training, encouraging county growth and facilitating opportunities for girls and young women.

Comments on the Accounts

As part of our current 5 year plan in 2017 we budgeted to have a small deficit to income over the year. Whilst this is the case we have received payments for events scheduled for 2018 this year and also received County Council Grants for 2 financial years within this accounting period.

Grants

Thanks to the Cumbria County Council grant, all adult Leaders have had an opportunity to take part in a comprehensive training programme without adding personal costs of full training fees. Cumbria South has also been able to assist with: - grants towards uniform for leaders and young leaders, travel grants for several members attending international events, bursaries for older Guides attending Baden Powell Adventure. The County provided the Big Sing event at no cost to members. Thanks to the Frieda Scott Charitable Trust and the Sir John Fisher Foundation the cost for our County

Barclays Bond (FTSE Tracker)

This investment of £15,000 will mature after being held for a period of 5 years (2018), until that point, we do not know whether any interest will be made on this account.

Risk Management

The Trustees, and County Executive, have examined strategic business and operational risks which the Charity faces and believe that the systems, policies and processes exist to mitigate risks as far as possible.

Declaration

I declare in my capacity of Charity Trustee that:

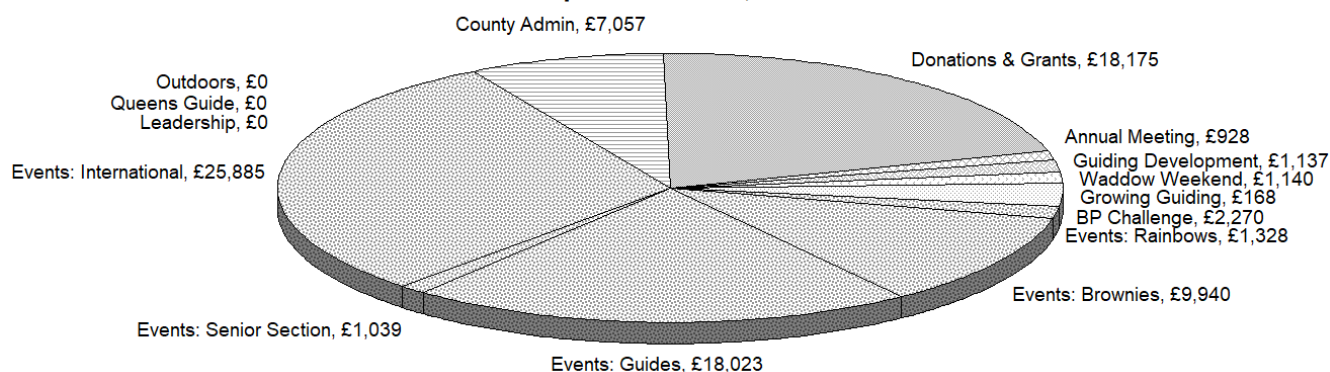
- ** The trustees have approved the report above; and
- ** Have authorised me to sign it on their behalf



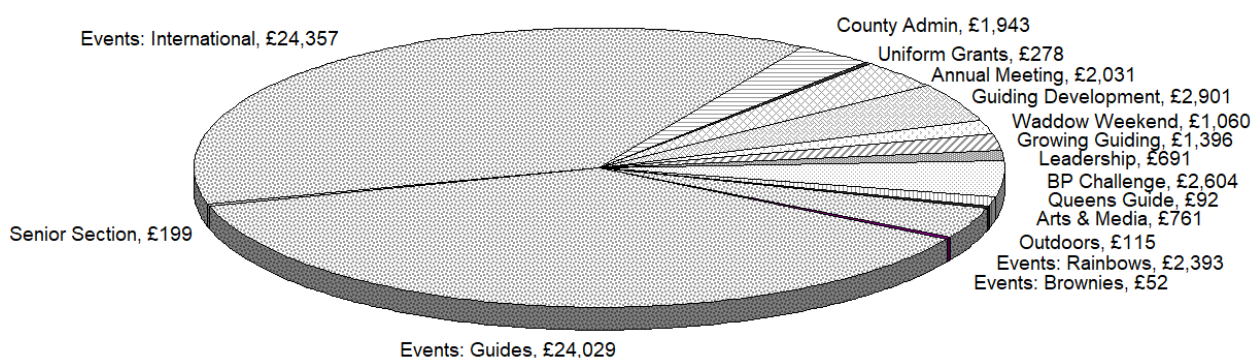
Sue Gudgeon
County Commissioner

Dated 04/03/18

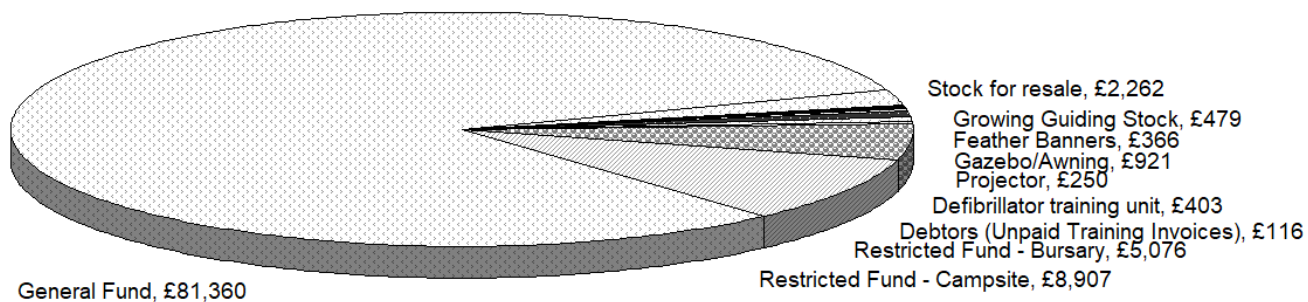
Receipts 2017 - £87,090.31



Payments 2017 - £64,901.28



Assets 2017



2017 EVENTS:	income	expenditure	cost to County
<i>Rainbow Jungle Day</i>	1328.00	2606.52	-1278.52
<i>Curlew 17 camp</i>	17903.40	20096.85	-2193.45
<i>Curlew 17 camp - Armenian Guides</i>	3808.49	3907.58	-99.09
<i>Adult International - Peru 2017</i>	10173.99	10173.99	0.00
<i>Big Sing</i>	0.00	650.69	-650.69

2018 EVENTS:	income to date	expenditure to date
<i>Beam</i>	9940.00	52.00
<i>Romania 2018</i>	9692.67	3849.34
<i>Adult International - Cambodia 2018</i>	8207.11	8207.11